

IPON Partner Program Schedule 2023-24*

Start date: December 4, 2023

	WEEK	ACTIVITY	OUTCOME	TIMING/ COMMITMENT
ONBOARDING	1	Sign IPON Client Agreement Start onboarding: receive and go through welcome package (via email)	Oriented with program expectations and timelines	Own pace Dec. 4, 2023 – Dec. 8, 2023
	1-3	Complete Foundational IP Education course: self-guided e-learning course <i>Completion prerequisite to be eligible for IP funding</i>	Increased IP literacy, increased internal IP capacity	Own pace ~6-8 hours Dec. 4, 2023 – Dec. 22, 2023
FOUNDATIONAL IP SERVICES	1-4	Complete IP benchmarking tool: complete MS Form questionnaire <i>Completion prerequisite to be eligible for IP funding</i>	Better understanding of company's IP health	Own pace ~1 hour Dec. 4, 2023 – Jan. 12, 2024
HOLIDAY BREAK: Dec. 25 2023 - Jan. 5 2024				
	4	Attend Foundational IP Education Workshop <i>Completion prerequisite to be eligible for IP funding</i>	Increased IP literacy, increased internal IP capacity	Mandatory 2-hour webinar Select one (space limited): Jan. 9, 2024 @ 10 am – 12 pm Jan. 10, 2024 @ 1 pm – 3 pm Jan. 11, 2024 @ 2 pm – 4 pm Jan. 12, 2024 @ 2 pm – 4 pm

	WEEK	ACTIVITY	OUTCOME	TIMING/ COMMITMENT
FOUNDATIONAL IP SERVICES	4	OPTIONAL: Attend IP intelligence presentation: sector specific IP landscape presentation	Increased IP literacy as it relates to your company's sector	<p>Optional 1.5-hour webinar, for applicable sectors</p> <p>AUTOMOTIVE ADVANCED MANUFACTURING:</p> <p>Jan. 8, 2024 @ 10:30 am – 12 pm</p> <p>AUTONOMOUS VEHICLE:</p> <p>Jan. 9, 2024 @ 1:30 pm - 3 pm</p> <p>ELECTRIC VEHICLE:</p> <p>Jan. 11, 2024 @ 10:30 am – 12 pm</p> <p>MEDTECH:</p> <p>Jan. 12, 2024 @ 10:30 am – 12 pm</p> <p>AI, ML, DATA-DRIVEN:</p> <p>Jan. 16, 2024 @ 1:30 pm – 3 pm</p>
CORE SERVICES	5-15	Start funding service: Introductions to IP service providers	Statement of work (SOW) for IP services, IPON funding commitment made	<p><i>Final IPON approved SOWs due Feb. 29, 2024</i></p> <p>Jan. 15, 2024 – Mar. 28, 2024</p>
	6+	Access to advanced education modules**		<p>Dependent on each module</p> <p>Jan. 22, 2024 onward</p>
GRADUATION	15	<p>Graduate from Partner Program</p> <p><i>All services to be provided/ completed by the service provider by Mar. 28, 2024</i></p>	Increased IP capacity	Mar. 28, 2024

	WEEK	ACTIVITY	OUTCOME	TIMING/ COMMITMENT
WRAP-UP	16+	Submit outstanding reports: final paid invoices for reimbursement; final funding report; etc.	Receive reimbursement for approved services and provide feedback on IPON services	Exact dates to follow
IPON CLIENT	16+	Maintain access to select IPON services: advanced education modules**, networking events, funding calls, Tiger Team**		Based on service uptake <div style="background-color: #0072bc; color: white; border-radius: 10px; padding: 5px; display: inline-block;">Mar. 28, 2024 onward</div>

**Subject to change*

***Coming soon*